

Irish Beach Improvement Club

*A Not-For-Profit Community
Service Organization*



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Parks, Recreation & Private Gated Beach Access

Minutes for the Regular Meeting of the Irish Beach Improvement Club Board of Directors Pomo Lake Park Wednesday, February 11, at 11:00 AM

I. Call to Order/Roll Call/ Announcements

The meeting was called to order at 11:10AM. Roll Call and Announcements were made. **Board of Directors** in attendance: Mike Dunbaugh, Patrick Robards, Allen Erwin, Rod Curbelo, and Denise Mendoza.

There were no announcements.

II. Items not on the Agenda

(Attendees may bring up items for discussion not on the agenda)

President Dunbaugh advised that the Initiation Fee needs to increase each year based on the capital improvements implemented the year before. This exercise needs to be performed each and every year regardless of what is decided on the membership dues.

III. Communications

There were no communications of note.

IV. Approval of the Minutes

(January 13, 2021 Regular Board Meeting)

The January 13, 2021 BOD Draft Meeting Minutes were presented for approval. President Dunbaugh noted two typographical errors to correct. Vice President Robards moved to approve the draft meeting minutes. Motion seconded by Director Curbelo. All approved. **Motion carried**

V. Finance Report

a. Quarterly Treasurer's Report (End of Year)

Khadine Forbes presented the written report and noted that the income in 2020 exceeded the estimate by \$5,482, and that expenses were less than budgeted by \$14,493. The financials for 2020 were satisfactory.

Khadine Forbes also suggested that the BOD needs to move unused Operation Funds to the Capital Improvement Fund. The BOD agreed to move \$20,000 to the Capital Improvement Fund, which will correct the negative balance from 2020 plus the projected annual budget of \$10,000.

The Report was accepted without reservation.

b. 2021 Budget

Khadine Forbes distributed an updated version of the budget. The updated budget reflects an additional member. The revised budget was based on 156 Private Memberships instead of 155.

In the previous meeting, President Dunbaugh proposed a 5% salary increase for all IBIC employees. This increase is reflected on the revised Budget.

c. Initiation Fee Increase

President Dunbaugh expressed the need to keep the initiation fee increasing commensurate with what IBIC spends on Capital Improvements that benefit the entire community. Even though not all residents are members', they do benefit from the improvement in their property values.

IBIC spent last year \$34,833 in Capital Improvement which is divided by 460 (the total properties that can join IBIC). This means that the current Initiation Fee of \$645 will have a \$75.72 increase for 2021.

President Dunbaugh moved to approved the 2021 Budget, the End of the year Report for 2020, and the Initiation Fee Increase for 2021. Second by Curbelo. All approved. **Motion Carried.**

VI. Old Business

a. Beach Parking

President Dunbaugh noted that LACO is moving forward and attempting to complete all questions from Coastal Commission staff.

b. Postal Service Mail Boxes

President Dunbaugh stated we are currently waiting to hear back on a timeline for the mailbox installation from the Postal Service.

VII. New Business

a. New Members

President Dunbaugh related that Denise Mendoza has volunteered to participate on the IBIC Board as a Director. President Dunbaugh moved to appoint Denise to the vacant Director's position. Motion seconded by Vice President Robards. All approved. **Motion carried.**

Next meeting to be determined at a future date due to the pandemic. Remember, Social Distancing and the use of Face Mask are a sign of respect to others.